

## Additional Information – Online SSR Core Course

### 1. Conditions of Participation

#### a. Expected Participant's Profile

This course is a specialisation course and targets national and international **mid- to senior level** professionals who are already deployed or just about to be deployed in support of a bilateral, regional or multilateral mission to support security and justice sector reform within EU, EU Member State and/or partner country structures or other International and Regional Organisations.

The course is thus open to those tasked with programming, programme management and/or political/policy dialogue in the wider context of SSR including members of the Civil Society, members of armed forces, police, and staff from non-governmental/civilian organisations, and the political/civilian administration in relevant positions who are working in the field of Security Sector Reform.

#### b. Expected Preparations and Required Technical Equipment for Participation

Participants are required to complete selected e-Learning modules in the preparatory phase preceding the online video conference part of this course. The timely completion of these eLearning modules is a precondition for participation and for receiving the course certificate. A constant well working internet connection and ongoing presence over email is therefore compulsory for participants before the actual online starts. This will also include a test session to check the connection quality and sort out problems before the online course starts.

Participation to the course requires a reliable internet connection of **min. 4 Mbit/s over HSDPA/3,5 G** and a computer/laptop with video/audio equipment or a separate headphone set to be able to use all online tools made available. It furthermore requires a suitable, quiet learning environment that allows the participant and his/her fellow participants to concentrate.

The course timings are set in Austrian local time and adapted to suit the widest possible participation through time zones. Participants are requested to be present for the whole video conferencing time and for the required after hour work assignments or preparations. The course organisation cannot make exceptions for participants in far-away time zones.

#### c. Course Language & Expected Attendance

The course language is English, and participants must be fully proficient in English to be able to engage in discussions and fully benefit from the training.

Participants must participate to the course as scheduled. The intense programme does not allow for any additional commitments during the course and participants are expected to be off duty when attending. Absence during the course may result in disqualification from the course diploma.

#### d. Certificate

Successful participants are rewarded with an official ESDC certificate at the end of the course. The certificate will only be granted if the e-Learning and the required participation with all assignments have been completed successfully.

## 2. Selection Criteria

A Course Admission Board, consisting of subject matter experts strives to select a highly qualified group of participants to ensure the set course standard. The selection process considers a balance in professional and organisational backgrounds, nationality and gender.

***Qualified female candidates are strongly encouraged to apply!***

Since the slots are limited to 30 participants, only the best qualified candidates can be admitted. The selection of the Admission Board is final and cannot be challenged.

## 3. How to submit the Application

For the application, please use the provided link to the application form on the ASPR's website, there the page of this course [ESDC Core Course on Security Sector Reform - ASPR](#) and submit it.

Please note that all information you will provide to us will be kept strictly internal and shared only with the partners organising the course under the EU Data Protection Regulations.

We do not need any additional documentation, such as diplomas or a complete CV.